|  |
| --- |
| Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.epsPersonal History FormSupplementary Sheet |
| **WORK EXPERIENCE** (For all work experience, please complete as much information as possible.) |
| Starting with your present position, list in REVERSE ORDER all prior employment, using a separate block for each work experience. Include service in the armed forces, and note any period during which you were not gainfully employed. Three blocks are provided; if you need more space, attach additional pages ensuring to give the same information requested here. Please be advised that UNHCR may contact your current supervisor and two most recent prior supervisors, and/or contact your three Professional References. |
| **Start Date**(dd/mm/yyyy) |       | **End Date**(dd/mm/yyyy) |       | **[ ]** Full**[ ]** Part-Time |
| **Employer** |       | **[ ]**  Tick if Current Employment |
| **Job Title** |       |
| **Supervisor Name** |       |
| **Type of Employment** | [ ]  Employee [ ]  Consultant [ ]  Intern [ ]  Self-employed[ ]  UN Volunteer [ ]  Volunteer [ ]  Other |
| **If ‘Other’ please explain** |       |
|  |  | **# of Persons Supervised** |      |
| **Supervisor e-mail** |       | **Supervisor Phone** |       |
| **Reason for Leaving** |       |
| **Description of duties**(1200 characters max) |       |
| **Employer Address line 1** |       |
| **Address line 2** |       |
| **Address line 3** |       | **Postal Code** |       |
| **City** |       | **Country** |       |
| **Is this UN Experience?** | [ ]  Yes [ ]  No | **Grade (if applicable)** |       |
| **Is this UNHCR experience?** | [ ]  Yes [ ]  No |  |  |
| **Contract Type** | [ ]  Fixed Term [ ]  Indefinite [ ]  Temporary Appointment [ ]  Other Arrangement |
| **If ‘Other Arrangement’ please indicate the Type of Arrangement**(e.g. UN Volunteer, UNOPS ICA, Individual Consultant, Intern, ICMC, Danish Refugee Council etc.) |
|  |       |
|  |
| **Start Date**(dd/mm/yyyy) |       | **End Date**(dd/mm/yyyy) |       | **[ ]** Full**[ ]** Part-Time |
| **Employer** |       | **[ ]**  Tick if Current Employment |
| **Job Title** |       |
| **Supervisor Name** |       |
| **Type of Employment** | [ ]  Employee [ ]  Consultant [ ]  Intern [ ]  Self-employed[ ]  UN Volunteer [ ]  Volunteer [ ]  Other |
| **If ‘Other’ please explain** |       |
|  |  | **# of Persons Supervised** |      |
| **Supervisor e-mail** |       | **Supervisor Phone** |       |
| **Reason for Leaving** |       |
| **Description of duties**(1200 characters max) |       |
| **Employer Address line 1** |       |
| **Address line 2** |       |
| **Address line 3** |       | **Postal Code** |       |
| **City** |       | **Country** |       |
| **Is this UN Experience?** | [ ]  Yes [ ]  No | **Grade (if applicable)** |       |
| **Is this UNHCR experience?** | [ ]  Yes [ ]  No |  |  |
| **Contract Type** | [ ]  Fixed Term [ ]  Indefinite [ ]  Temporary Appointment [ ]  Other Arrangement |
| **If ‘Other Arrangement’ please indicate the Type of Arrangement**(e.g. UN Volunteer, UNOPS ICA, Individual Consultant, Intern, ICMC, Danish Refugee Council etc.) |
|  |       |
|  |
| **Start Date**(dd/mm/yyyy) |       | **End Date**(dd/mm/yyyy) |       | **[ ]** Full**[ ]** Part-Time |
| **Employer** |       | **[ ]**  Tick if Current Employment |
| **Job Title** |       |
| **Supervisor Name** |       |
| **Type of Employment** | [ ]  Employee [ ]  Consultant [ ]  Intern [ ]  Self-employed[ ]  UN Volunteer [ ]  Volunteer [ ]  Other |
| **If ‘Other’ please explain** |       |
|  |  | **# of Persons Supervised** |      |
| **Supervisor e-mail** |       | **Supervisor Phone** |       |
| **Reason for Leaving** |       |
| **Description of duties**(1200 characters max) |       |
| **Employer Address line 1** |       |
| **Address line 2** |       |
| **Address line 3** |       | **Postal Code** |       |
| **City** |       | **Country** |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **Is this UN Experience?** | [ ]  Yes [ ]  No | **Grade (if applicable)** |       |
|  |  |
| **Is this UNHCR experience?** | [ ]  Yes [ ]  No |  |  |
| **Contract Type** | [ ]  Fixed Term [ ]  Indefinite [ ]  Temporary Appointment [ ]  Other Arrangement |
| **If ‘Other Arrangement’ please indicate the Type of Arrangement**(e.g. UN Volunteer, UNOPS ICA, Individual Consultant, Intern, ICMC, Danish Refugee Council etc.) |
|  |       |
|  |
| **Start Date**(dd/mm/yyyy) |       | **End Date**(dd/mm/yyyy) |       | **[ ]** Full**[ ]** Part-Time |
| **Employer** |       | **[ ]**  Tick if Current Employment |
| **Job Title** |       |
| **Supervisor Name** |       |
| **Type of Employment** | [ ]  Employee [ ]  Consultant [ ]  Intern [ ]  Self-employed[ ]  UN Volunteer [ ]  Volunteer [ ]  Other |
| **If ‘Other’ please explain** |       |
|  |  | **# of Persons Supervised** |      |
| **Supervisor e-mail** |       | **Supervisor Phone** |       |
| **Reason for Leaving** |       |
| **Description of duties**(1200 characters max) |       |
| **Employer Address line 1** |       |
| **Address line 2** |       |
| **Address line 3** |       | **Postal Code** |       |
| **City** |       | **Country** |       |
| **Is this UN Experience?** | [ ]  Yes [ ]  No | **Grade (if applicable)** |       |
| **Is this UNHCR experience?** | [ ]  Yes [ ]  No |  |  |
| **Contract Type** | [ ]  Fixed Term [ ]  Indefinite [ ]  Temporary Appointment [ ]  Other Arrangement |
| **If ‘Other Arrangement’ please indicate the Type of Arrangement**(e.g. UN Volunteer, UNOPS ICA, Individual Consultant, Intern, ICMC, Danish Refugee Council etc.) |
|  |       |
|  |